



SEED Grant Application

For guidelines and forms, visit us at: <http://oneidanationarts.org/seeds-grant-info-main.html>

Grant application and agreement are due at least 4 weeks prior to engagement.

Application Information

Name of School or Organization _____

Street Address _____

City _____ State _____ Zip Code _____

Name of District _____

FEIN Number _____

Building Principal / Director _____

Telephone / E-mail _____

Contact Person for Artist _____

Telephone / E-mail _____

Name of Artist Selected _____
(1 artist per application)

Grade Level and # of Students _____

Date / Time of Service _____

Seed Grant/FEE _____

Additional Fee:

Cost exceeding SEED grant eligible rate: _____

Round Trip Mileage: # of Miles _____ X .535 = _____

Lodging, if necessary: _____

Supplies, if not provided by organization: _____

Total Additional Cost Not Covered By Grant: _____

Signature of Authorizing Official and Title
(person with authority to expend funds)

Date

Mail, Fax or E-mail application and grant agreement to:

CEC: Seeds • 2632 S. Packerland Drive • Green Bay, WI 54313

Fax: 920-496-7879 • Email: kwurst@oneidanation.org





SEED Grant Agreement



Please fill out this Agreement and submit with the SEED Grant Application.

This agreement is between the Oneida Nation Arts Program acting on behalf of the Oneida Nation (herein collectively referred to as ONAP) and {print name of school/organization}



_____ (herein called Host) and {print name of artist}
_____ (herein called Artist). In return for funds provided to the Host by ONAP, the Host and Artist agrees to the following:

Host's Responsibility

1. Submit completed and signed grant application and agreement to ONAP at least 4 weeks prior to the event.
2. Communicate with the appropriate class room teachers, staff, school board, and parent's organizations about the project, citing funding made possible by ONAP.
3. Ensure that a certified teacher is always present when artist is working with students.
4. Supply the Artists any agreed upon materials (i.e. sound system, art supplies).
5. The SEEDS grant covers up to 100% of approved artist fees. Approved artist fees are in the Artist Roster. Any additional days or fees not covered by this grant are the responsibility of the school.
6. Have a check for Artist immediately following the engagement.
7. Mileage, lodging, some supplies, and additional fees are the responsibility of the school or organization. These logistics and expenses are negotiated prior to the residency and are not covered by this grant.
8. Provide a final evaluation and completed schedule (supplied by ONAP) of the service. Host's failing to submit evaluation and schedule will be ineligible for SEED grant funds for the following fiscal/school year.
9. Cancellation: In the event that the school/artist must cancel and cannot reschedule or find SEED replacement, the Host agrees to send back SEED Grant Funds.
10. Host indemnifies and holds ONAP harmless for any acts or omissions of Artist resulting in claims for injury or damage to Host School's property, employees, agents, clients, or students.

Artist's Responsibility

1. Arrive a minimum of 20 minutes prior to the agreed upon start time for set-up.
2. Provide age appropriate materials and additional curricular materials as necessary.
3. Provide the following workshops, residencies, or performances:

4. Time, date, and location of services: _____

5. Cancellation: In the event that an artist must cancel and the Artist is unable to reschedule or find a replacement approve by Host, the Artist is responsible to reimburse any non-refundable lodging costs.

Signature of Authorizing Official and Title (person with authority to expend funds)

Date (mm/dd/yy)

Signature of Artist (ONAP Obtain Electronic Signature)

Date (mm/dd/yy)

Signature of Oneida Nation Arts Program

Date (mm/dd/yy)