



# SEEDS Grant Application

For guidelines and forms, visit us at: <http://oneidanationarts.org/seeds-grant-info-main.html>  
Grant application and agreement are due at least 4 weeks prior to engagement.

## Application Information

Name of School or Organization \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Name of District \_\_\_\_\_

Teacher Contact \_\_\_\_\_ E-mail \_\_\_\_\_

Building Principal / Director \_\_\_\_\_ E-mail \_\_\_\_\_

Name of Artist Selected \_\_\_\_\_ (1 artist per application)

Grade Level(s) \_\_\_\_\_ No. of Students \_\_\_\_\_ Date(s) \_\_\_\_\_ Time(s) of Service \_\_\_\_\_

## SEEDS Eligible Grant Rate [Check grant you are applying for.]

Nonprofit organizations or public/private universities and colleges may apply for 50% of the SEEDS eligible grant rate.

- 4 Day Residency \$1500
- Full Day Workshop \$400
- Assembly/Large Group Performance \$500
- 2nd Assembly/Large Group Performance \$150

## Additional Fee: [Check if applies.]

- Performance cost exceeding SEEDS eligible grant rate: \_\_\_\_\_
- Round Trip Mileage: # of Miles \_\_\_\_\_ X .58 = \_\_\_\_\_
- Supplies: Cost per student \_\_\_\_\_ x No. of students \_\_\_\_\_ = \$ \_\_\_\_\_  
Supplies can also be provided directly by the school.

Total Costs not covered by SEEDS Grant: \_\_\_\_\_

- Check if lodging is requested by artist (arrangements and costs incurred by district or organization)

\_\_\_\_\_  
*Signature of Authorizing Official and Title*  
(person with authority to expend funds)

\_\_\_\_\_  
*Date*

**Mail, Fax or E-mail application and grant agreement to:**  
**CEC: Seeds • 2632 S. Packerland Drive • Green Bay, WI 54313**  
**Fax: 920-496-7879 • Email: kwurst@oneidanation.org**





# SEEDS Grant Agreement

Please fill out this Agreement and submit with the SEEDS Grant Application.



This agreement is between the Oneida Nation Arts Program acting on behalf of the Oneida Nation (herein collectively referred to as ONAP) and {print name of school/organization}



\_\_\_\_\_ (herein called Host) and {print name of artist}

\_\_\_\_\_ (herein called Artist). In return for funds provided

to the Host by ONAP, the Host and Artist agree to the following:

## Host's Responsibility

1. Submit completed and signed grant application and agreement to ONAP at least 4 weeks prior to the event.
2. Communicate with the appropriate staff about the project, citing funding made possible by ONAP.
3. Ensure that a certified teacher is always present when Artist is working with students.
4. Supply the Artist any agreed upon materials (i.e. sound system, art supplies).
5. Cancellation: In the event that the Host/Artist must cancel and can not reschedule or find SEEDS replacement, the Host agrees to send back SEEDS Grant Funds.
6. Host indemnifies and holds ONAP harmless for any acts or omissions of Artist resulting in claims for injury or damage to Host school's property, employees, agents, clients, or students.
7. Provide a final evaluation and completed schedule (supplied by ONAP) of the service. Hosts failing to submit evaluation and schedule will be ineligible for SEEDS Grant funds for the following fiscal/school year.
8. The SEEDS Grant covers up to 100% of approved artist fees. Approved artist fees are in the Artist roster. Mileage, lodging, some supplies, and additional fees are the responsibility of the Host. These logistics and expenses are negotiated prior to the residency and are not covered by this grant.
9. Funds from ONAP should be deposited into the organization's account. A check, payable to the artist, should be made available immediately following the engagement. Hosts failing to submit payment on time to an Artist will be ineligible for SEEDS Grant funds the following fiscal/school year.

## Artist's Responsibility

1. Arrive a minimum of 20 minutes prior to the agreed upon start time for set-up.
2. Provide age appropriate materials and additional curricular materials as necessary.
3. Provide the following workshops, residencies, or performances:

\_\_\_\_\_

4. Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

5. Cancellation: In the event that an artist must cancel and the Artist is unable to reschedule or find a replacement approve by Host, the Artist is responsible to reimburse any non-refundable lodging costs.

\_\_\_\_\_  
*Signature of Authorizing Official and Title (person with authority to expend funds)*

\_\_\_\_\_  
*Date (mm/dd/yy)*

\_\_\_\_\_  
*Signature of Artist*

\_\_\_\_\_  
*Date (mm/dd/yy)*

\_\_\_\_\_  
*Signature of Oneida Nation Arts Program*

\_\_\_\_\_  
*Date (mm/dd/yy)*